

## **Student Handbook Medication Policy:**

School medication administration shall be limited to medications that cannot be administered before or after school hours. Parents are strongly encouraged, whenever possible, to come to the school personally to administer medicine to their children. However, under exceptional circumstances, and subject to the conditions set forth, if a student is required to take oral medication during school hours, and the parent/guardian cannot come to the school to administer the medication, it may be administered at WOGA by unlicensed personnel.

Proper procedure for each medication will be followed, or the medication will not be administered. No exceptions will be made. Students are not allowed to have medication, prescription, or non-prescription, in their possession on the school grounds. *The only exception to this policy is listed below.* Teachers and school administrators have the right to take medication from a student and contact the parent for appropriate action.

Before medication can be administered at WOGA, the following applicable forms must be completed and submitted to the school office:

- a) Health Information Form
- b) Physician's Medication Order Form
- c) Parent Request and Authorization Form
- d) Food Allergy and Anaphylaxis Emergency Care Plan Form (for allergy medications only)
- e) Asthma Action Plan (for asthma medications only)
- f) Diabetes Management Plan (for diabetes medications only)

The school cannot administer any medications with only a parent's written or verbal consent.

Prescribed medication must be in an updated container that meets acceptable pharmaceutical standards. Only a one-month supply can be sent at a time.

*The following medications cannot be given at the office: barbiturates and narcotics.*

Medication must be brought to school by a parent or guardian.

Each request for medication administration will be reviewed and approved on an individual basis.

For a student to carry and/or administer his own asthma inhaler, epi-pen, or diabetes medication in school and anytime under the care of the school, the following is required:

- a) The parent must provide a written certification from a licensed medical physician or other authorized prescriber from a doctor that states the student's diagnosis, and that the student has received instruction on and demonstrated the proper method of self-administration of the student's prescribed medication.
- b) Permission to self-carry must be granted and renewed yearly.
- c) The parent must sign acknowledging that the school shall incur no liability relating to the self-administration of medications used to treat asthma, diabetes or anaphylaxis.

### **Health Considerations**

We do not expect sick students to be at school. No child with a fever of 100 or above will be allowed to remain in school.

Parents are responsible for notifying the school in writing of any continuing medical problems or severe allergic reaction that might affect their child at school.

Minor first aid will be administered by school personnel. Serious non-life threatening injuries will receive first aid and parents will be notified. Life threatening injuries will receive first aid via emergency services of Emergency Medical Technicians (EMT) of the Shreveport Fire Department, and parents will be notified.